



Engineering For the World We Live In

SOUTHERN CALIFORNIA CHAPTER
OF THE
AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

2010-2011

PRESIDENT
Andy Khechoumian, P.E.*

PRESIDENT-ELECT
Jeffrey Landreth

SECRETARY
Aaron Deutsch*

TREASURER
Scott Neithercut

PAST PRESIDENT
Karine Leblanc*

DIRECTORS
Omar Chamma
Matt Church
Edwin Hornquist*
Jim Toda

SOL*AIR EDITOR
Christopher Zabaneh

EXECUTIVE SECRETARY
Mrs. Sue Colvin*
P.O. Box 80133
San Marino, CA 91118

Standing Committees

Joe Ablay
Sudhir Agrawal
Narendra Amarnani
Ishtiaq Chisti
Christine Cloutier
Mike Gallagher
Sean Gouw
Michael Hass
Chad Herrick
Joey Jiron*
David Kuo
Don La Marr
Clay Lampman*
Christine Lazo
Kevin Lynch
Margaret Motagally
Ralph Panting
Rene Peters
Andrew Reilman
Ron Sweet
Phil Trafton*

*Denotes those in attendance

Minutes
of the
Board of Directors' Meeting
A California Corporation

April 5, 2011

The meeting was called to order at 4:45 p.m. by Andy Khechoumian at Taix French Restaurant, 1911 Sunset Boulevard, Los Angeles, California.

PRESIDENT – ANDY KHECHOUMIAN

OPENING COMMENTS

Key Topics: None

PRESIDENT-ELECT – JEFFREY LANDRETH

PROGRAMS

Key Topics: None

INSTALLATION DINNER – June, 2011

Key Topics:

1. The Board expressed concern about the Installation Dinner's tentative date of June 19 which is Father's Day and the tentative location at the Downtown Edison which is normally closed on Sunday.
2. Andy Khechoumian stated he will discuss these issues with Jeffrey Landreth.

Action Items:

1. Andy Khechoumian will discuss the Installation Dinner date and location with Jeffrey Landreth.
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SECRETARY – AARON DEUTSCH

MINUTES OF 3-08-2011

- The Minutes of the March 8, 2011 Board of Directors' meeting were reviewed by email due to the lack of a quorum at the April Board of Directors' Meeting.

Motion No. 4-05-1279: It was moved and seconded by Scott Neithercut and Omar Chamma, respectively, to approve by email the Board Meeting Minutes of February 8, 2011 as submitted. The motion carried.

ROSTER

Co-Chairs: Aaron Deutsch and Chad Herrick

Key Topics: None

NOMINATIONS AND BALLOT

Key Topics:

1. Aaron Deutsch stated he will use the same website that Jeffrey Landreth used last year for tabulating the Board of Directors' Election ballots and the survey results.
2. He will also mail a small number of ballots to those members who do not have email addresses. Sue Colvin will email to Aaron the latest Membership List which has the email addresses and the addresses for mailing.
3. A question will be included on the survey which asks if the member would like the Sol*Air emailed or mailed.
4. The Ballot results will be brought to the May Meeting for tabulating.

Action Items:

1. Sue Colvin will email the latest Membership List to Aaron Deutsch.
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TREASURER – SCOTT NEITHERCUT

TREASURER’S REPORT

Key Topics:

1. In Scott Neithercut’s absence, the March Treasurer’s Report will be reviewed by email, and the Board will vote by email on the approval of the March Treasurer’s Report.

BUDGET AND AUDIT

Chair: Phil Trafton

Key Topics: None

FINANCE INVESTMENTS

Chair: Phil Trafton

Key Topics: None

DIRECTOR – OMAR CHAMMA

NEWSLETTER

Editor: Christopher Zabaneh

Key Topics: None

PUBLIC RELATIONS

Co-Chairs: Christopher Zabaneh and Karine Leblanc

Key Topics: None

WEBSITE

Chair: Karine Leblanc

Key Topics: None

EMAIL

Chair: Karine Leblanc

Key Topics: None

DIRECTOR – JIM TODA

MEMBERSHIP PROMOTION

Chair: Jim Toda

Key Topics: None

ATTENDANCE, RECEPTION & RAFFLE

Chairs: Christine Lazo, Kevin Lynch, and Aaron Deutsch

Key Topics:

1. Aaron Deutsch reported he will make of list of members who will sponsor students to cover the cost of their dinners at the May Student Night Meeting. It was stated about 35 students are expected to attend.
 2. The student who won the Trane Scholarship will be introduced and recognized at the May Student Night Meeting.
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DIRECTOR – EDWIN HORNQUIST

CHAPTER TECHNICAL TRANSFER COMMITTEE

Chair: Edwin Hornquist

Key Topics:

1. Edwin Hornquist reported he has received one entry for the Technology Awards.
2. Aaron Deutsch stated he will send Edwin an additional entry for the Technology Awards.

REFRIGERATION TOUR – April 27, 2011

Chair: Sean Gouw

Key Topics:

1. Edwin Hornquist reported the Refrigeration Tour will be held on April 27, 2011 at Marquez Brothers Enterprises which is a unique cold storage company. He stated the company can accommodate about 20 people.
2. He commented Sean Gouw will email the flyer to Karine LeBlanc for distribution.

SPRING SEMINAR – April 8, 2011

Chair: Andrew Reilman

Key Topics:

1. Edwin Hornquist reported one of the Spring Seminar's speakers will be unable to attend the seminar. It was decided the other Spring Seminar speaker would be the speaker for the entire event.
2. A concern was expressed about the number of people who have paid for the seminar since there is a minimum number needed for the contract with ERC. It was suggested asking the caterer to lower the minimum, or changing the location, or canceling the event.

RESOURCE PROMOTION

Co-Chairs: Michael Hass, Andrew Reilman, and Karine Leblanc

Key Topics: None

DIRECTOR - MATT CHURCH

STUDENT ACTIVITIES – E-Week: February 20-26, 2011

Co-Chairs: Christine Cloutier and Margaret Motagally

Key Topics: None

HISTORIAN

Chair: Rene Peters

Key Topics: None

SPRING GOLF TOURNAMENT – June 3, 2011

Co-Chairs: Joey Jiron and Omar Chamma

Key Topics: None

ED SCHMIDT GOLF TOURNAMENT- October 18, 2010

Co-Chairs: Don La Marr, Phil Trafton, Joey Jiron, Omar Chamma, Jamie Dalton

Key Topics: None

SCHOLARSHIP

Co-Chairs: Ishtiaq Chisti and Clay Lampman

Key Topics: None

PAST PRESIDENT – KARINE LEBLANC

HONORS AND AWARDS

Chair: Phil Trafton, Clay Lampman, and Karine Leblanc

Key Topics:

PAOE POINTS

Key Topics:

1. Karine Leblanc stated the PAOE Points Report is not due until June 30, 2011, and she will contact the Board Members to remind them of what is needed for the PAOE Report.

80th ANNIVERSARY CELEBRATION

Key Topics: None

WESTERN SECTION

Key Topics: None

YEA – April, 2011

Key Topics: None

NEXT MEETING DATE: Tuesday, May 3, 2011 at 4:00 PM at Taix French Restaurant, 1911 Sunset Boulevard, Los Angeles, 90026.

Andy Khechoumian adjourned the April 5, 2011 meeting at 5:40 pm.

Secretary

Executive Secretary