



Engineering For the World We Live In

SOUTHERN CALIFORNIA CHAPTER
OF THE
AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

2009-2010

PRESIDENT
Karine Leblanc*

PRESIDENT-ELECT
Andy Khechoumian, P.E.*

SECRETARY
Jeffrey Landreth

TREASURER
Aaron Deutsch

PAST PRESIDENT
Narendra Amarnani, P.E.

DIRECTORS
Matthew Church*
Edwin Hornquist*
Scott Neithercut
Jim Toda*

SOL*AIR EDITOR
Christopher Zabaneh

EXECUTIVE SECRETARY
Mrs. Sue Colvin*
P.O. Box 80133
San Marino, CA 91118

Standing Committees

Joe Ablay*
Sudhir Agrawal
Carleton Beck
Omar Chamma
Ishtiaq Chisti*
Christine Cloutier*
Mike Gallagher
Sean Gouw*
Michael Hass
Chad Herrick
Joey Jiron
David Kuo
Don La Marr*
Clay Lampman*
David McKinney*
Margaret Motagally
Ron Sweet
Phil Trafton*

Minutes

of the

Board of Directors' Meeting

A California Corporation

April 6, 2010

*Denotes those in
attendance

The meeting was called to order at 4:20 p.m. by Karine Leblanc at Taix French Restaurant, 1191 Sunset Boulevard, Los Angeles, California. Guest in attendance was the evening's Distinguished Lecturer Todd L. Rindlisbaker.

PRESIDENT - KARINE LEBLANC

OPENING COMMENTS

Key Topics: None

PRESIDENT-ELECT – ANDY KHECHOUMIAN

PROGRAMS

Key Topics: None

INSTALLATION DINNER – Sunday, June 27, 2010

Key Topics:

1. Andy Khechoumian reported the Installation Dinner preparations were on target. He will make an Installation Dinner announcement and distribute brochures and registration forms at the meeting. Andy was encouraged to approach his business contacts this month to ask for their support for his Installation Dinner.

Action Items:

1. Andy Khechoumian will request support from business contacts for his Installation Dinner.
-

SECRETARY – JEFFREY LANDRETH

MINUTES OF 3-02-2010

- The Minutes of the March 2, 2010 meeting were reviewed.

Motion No. 4-06-1252: It was moved and seconded by Jim Toda and Edwin Hornquist, respectively, to approve the Board Meeting Minutes of March 2, 2010 as submitted. The motion carried.

ROSTER

Key Topics: None

NOMINATIONS AND BALLOT

Key Topics:

1. Karine Leblanc asked for feedback on the ballot and survey which were emailed by Jeffrey Landreth on April 1. Twenty members requested the ballot and survey be mailed. The comments on the emailed ballot and survey were positive and stated it was fast, easy, and saved printing costs.
2. One suggestion was the confirmation statement should confirm the member has completed the survey *and* the ballot.

Action Items: None

TREASURER – AARON DEUTSCH

TREASURER'S REPORT

Key Topics:

1. Aaron Deutsch was unable to attend the April meeting, and the March Treasurer's Report will be reviewed at the May meeting.
2. It was reported that the Region X Dues were paid for 144 paid members at \$3.50 each.

3. It was suggested that the previously corrected Treasurer's Reports for January and February should be reviewed by the Board for their approval. These reports will be reviewed at the May meeting.
4. Don La Marr commented it was important to have the Board approve the corrected Treasurer's Reports for accuracy in order to maintain the non profit status.
5. There was a discussion concerning the Chapter committing to using Society's method to allow the members to pay their Society and Chapter dues at the same time on the members' anniversary date. Phil Trafton expressed concern that this method would be difficult for the Treasurer's bookkeeping, and the Chapter may lose membership. Andy Khechoumian expressed concern about how this method would impact the publication of the Roster. Karine Leblanc and other Board members felt this new method would be good to try for next year. Any specific concerns will be addressed in a separate committee meeting. Don La Marr suggested developing a Plan B in case there are problems with this new method. Jim Toda reported the Board had been decided to try Society's new technology and send separate dues notices to any members who belong to another Chapter.
6. This new method will begin July 1, 2010, and a record will be kept of any members that pay their 2010-1011 membership dues before July.
7. Karine commented this new method would allow members to submit both their Society and Chapter membership dues to their company at one time. She stated the Chapter will be able to see the membership report on line and will receive timely payments from Society.

BUDGET AND AUDIT

Chair: Phil Trafton

Key Topics: None

FINANCE INVESTMENTS

Chair: Phil Trafton

Key Topics: None

DIRECTOR – SCOTT NEITHERCUT

NEWSLETTER

Editor: Christopher Zabaneh

Key Topics: None

PUBLIC RELATIONS

Co-Chairs: Christopher Zabaneh and Stella Zarakhovsky

Key Topics: None

WEBSITE**Chair: Karine Leblanc****Key Topics:** None

DIRECTOR – JIM TODA**MEMBERSHIP PROMOTION****Chair: Jim Toda****Key Topics:**

1. Jim Toda reported two new members will be announced at the meeting. The new members are Wendy Schata and Tim Alinson whose membership will be acknowledged in Sol*Air.
2. Jim stated a long time member had suggested that a “Super Badge” be created for 50 year members. Jim said there are a few members that would qualify. He will look into this new badge for the 2010-2011 year.

ATTENDANCE & RECEPTION**Chair: David McKinney****Key Topics:**

1. David McKinney reported there were two bottles of wine for the Raffle.

EMAIL**Chair: Karine Leblanc****Key Topics:** None

DIRECTOR – EDWIN HORNQUIST**CHAPTER TECHNICAL TRANSFER COMMITTEE****Co-Chairs: Edwin Hornquist and Andy Khechoumian****Key Topics:**

1. Edwin Hornquist reported one official Technology Award entry had been received. He will contact other possible entrants to notify them of the deadline. The entries will be evaluated by the end of the month.

Action Items:

1. Edwin will notify Technology Award entrants of the Awards deadline.

REFRIGERATION TOUR – April 8, 2010

Chair: Sean Gouw

Key Topics:

1. Edwin Hornquist reported the Refrigeration Tour will be held at Fresh and Easy in Alhambra. He commented Fresh and Easy is very progressive with their energy usage. Edwin stated there has been a good response to the tour, and approximately 15 people are expected. Representatives of the Board will also attend the tour.
2. Karine Leblanc complimented Sean Gouw on the Refrigeration Tour flyer.
3. Karine asked that a summary and pictures of the Refrigeration Tour be included in the May Sol*Air.

Action Items:

1. Sean Gouw to send a Refrigeration Tour article with pictures for the May Sol*Air by April 15.

SPRING SEMINAR – April 22, 2010

Co-Chairs: Matt Church and Jeffrey Landreth

Key Topics:

1. Matt Church reported 30 people had registered for the Spring Seminar, however he needed at least 20 more people. He stated he had approached his business contacts and asked the Board to do the same.
2. Matt will make a Spring Seminar announcement at the meeting, he will send out more Spring Seminar emails.
3. He is hoping to have 50-60 people attend the seminar.

Action Items:

1. Matt Church will send out Spring Seminar emails.
2. Board members are asked to help with attendance for the Spring Seminar.

RESEARCH PROMOTION – Kings Game – April 8, 2010

Chair: Michael Hass

Key Topics:

1. Edwin Hornquist reported the Kings Game box donated by ARUP is sold out. The proceeds will go to Research Donations.

DIRECTOR - MATT CHURCH

STUDENT ACTIVITIES – E-Week – February 16-19th

Co-Chairs: Matt Church, Christine Cloutier, and Margaret Motagally

Key Topics:

1. It was reported the May meeting will be Student and Young Engineer Night.

2. Karine Leblanc stated student dinner sponsorships were needed for the May meeting.

Action Items:

1. Student dinner sponsorships are needed for the May meeting.

HISTORIAN

Chair: Joe Ablay

Key Topics:

1. Karine Leblanc asked Joe Ablay for a Lifetime Achievement Award article on Henry Lau for the May Sol*Air.

Action Items:

1. Joe Ablay to submit a Lifetime Achievement Award article on Henry Lau for the May Sol*Air.

GOLF TOURNAMENT - May 7, 2010

Co-Chairs: Joey Jiron and Omar Chamma

Key Topics:

1. Don La Marr reported 60 people have committed to the Spring Golf Tournament, but 85 are expected.
2. The committee is having difficulty with the company that handles the games and prizes. The committee is exploring other options.
3. He stated the arrangements for the tournament are complete, and the Brookside will prepare the lunch.
4. Don commented 4-6 people are needed to help with registration.

ED SCHMIDT GOLF TOURNAMENT

Co-Chairs: Don La Marr

Key Topics: None

SCHOLARSHIP

Co-Chairs: Ishtiaq Chisti and Clay Lampman

Key Topics:

1. Clay Lampman asked for a UCLA contact person. Christine Cloutier will be the UCLA contact person.

PAST PRESIDENT – NARENDRA AMARNANI

HONORS AND AWARDS

Chair: Phil Trafton

Key Topics: None

PAOE POINTS

Key Topics: None

WESTERN SECTION

Key Topics:

1. Jim Toda reviewed the Board members who will attend the Western Section meetings for the next three months:
 - April – Karine Leblanc
 - May – Matt Church
 - June – Jim Toda
 2. He suggested that any Board member who had not attended a Western Section meeting might be willing to attend one of the next meetings in order to show the Chapter's support for the Western Section.
-

NEXT MEETING DATE: Tuesday, May 4, 2010 at 4:00 PM at the Taix French Restaurant, 1911 Sunset Boulevard, Los Angeles, California.

Motion No: 4-06-1253: It was moved and seconded by Jim Toda and Andy Khechoumian, respectively, to adjourn the meeting at 5:15 p.m. The motion carried.

Secretary

Executive Secretary